



Rutland County Council

Catmose, Oakham, Rutland, LE15 6HP

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Ladies and Gentlemen,

A meeting of the **AUDIT AND RISK COMMITTEE** will be held in the Council Chamber, Catmose, Oakham, LE15 6HP on **Wednesday, 27th March, 2024** commencing at 7.00 pm when it is hoped you will be able to attend. The meeting will also be available to view via Zoom at <https://tinyurl.com/ARC270324>

Yours faithfully

Mark Andrews
Chief Executive

Recording of Council Meetings: Any member of the public may film, audio-record, take photographs and use social media to report the proceedings of any meeting that is open to the public. A protocol on this facility is available at www.rutland.gov.uk/my-council/have-your-say/

A G E N D A

1. WELCOME & APOLOGIES

2. MINUTES

To confirm the minutes of the Audit and Risk Committee held on 5th December 2023 and to receive an update on actions agreed in the minutes of the previous meeting.

No.	Ref.	Action	Person
1.	7	Update on outstanding actions for Property Services.	Kirsty Nutton
2.	7	Feedback on overdue actions raised to Cabinet.	Kirsty Nutton & Cllr A Johnson
3.	12	Self-assessment meeting to be set up by Democratic Services.	David Ebbage

(Pages 5 - 10)

3. DECLARATIONS OF INTEREST

In accordance with the Regulations, Members are invited to declare any disclosable interests under the Code of Conduct and the nature of those interests in respect of items on this Agenda and/or indicate if Section 106 of the Local Government Finance Act 1992 applies to them.

4. PETITIONS, DEPUTATIONS AND QUESTIONS

To receive any petitions, deputations and questions received from Members of the Public in accordance with the provisions of Procedure Rules 93 and 94.

The total time allowed for this item shall be 30 minutes. Petitions, declarations and questions shall be dealt with in the order in which they are received. Questions may also be submitted at short notice by giving a written copy to the Committee Administrator 15 minutes before the start of the meeting.

The total time allowed for questions at short notice is 15 minutes of the total time of 30 minutes. Any petitions, deputations and questions that have been submitted with prior formal notice will take precedence over questions submitted at short notice. Any questions that are not considered within the time limit shall receive a written response after the meeting and be the subject of a report to the next meeting.

5. QUESTIONS WITH NOTICE FROM MEMBERS

To consider any questions received from Members of the Council in accordance with the provisions of Procedure Rule 95.

6. NOTICES OF MOTION

To consider any Notices of Motion from Members submitted under Procedure Rule 97.

7. HIGHWAYS UPDATE

To receive a verbal update from the Strategic Director for Places.

8. PROGRESS UPDATE REPORT FOR IMPLEMENTATION OF INTERNAL AUDIT RECOMMENDATIONS

To receive Report No.47/2024 from the Strategic Director for Resources.
(Pages 11 - 16)

9. INTERNAL AUDIT PROGRESS UPDATE

To receive Report No.48/2024 from the Chief Internal Auditor.
(Pages 17 - 32)

10. INTERNAL AUDIT PLAN 2024/25 AND INTERNAL AUDIT CHARTER AND STRATEGY

To receive Report No.49/2024 from the Chief Internal Auditor.
(Pages 33 - 62)

11. ANNUAL GOVERNANCE STATEMENT (AGS) REPORT

To receive Report No.50/2024 from the Strategic Director for Resources.
(Pages 63 - 76)

12. AUDITOR'S ANNUAL REPORT ON RUTLAND COUNTY COUNCIL 2021/22 AND 2022/23

To receive Report No.51/2024 from the Strategic Director for Resources.
(Pages 77 - 116)

13. REGULATION OF INVESTIGATORY POWERS ACT 2000 (RIPA)

To receive a verbal update from the Strategic Director for Resources.

14. ANY OTHER URGENT BUSINESS

To receive items of urgent business which have previously been notified to the person presiding.

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DISTRIBUTION

MEMBERS OF THE AUDIT AND RISK COMMITTEE:

Councillor K Payne (Chair)

Councillor R Ross (Vice-Chair)

Councillor S Lambert

Councillor R Payne

Councillor R Powell

Councillor L Stephenson

Councillor A West

Quorum: 3